

**Maryland Army National Guard**  
**FIELD GRADE OFFICER POSITION VACANCY ANNOUNCEMENT**

OPENING DATE <u>7 Sep 12</u>	CLOSING DATE <u>6 Oct 12</u>	BOARD DATE <u>TBD</u>
POSITION TITLE: <u>S-1 OFFICER</u>	PARA/LIN: <u>102/01</u>	AOC/SSI/FA/MOS: <u>42H00</u>
HIGHEST GRADE AUTHORIZED: <u>MAJ/O-4</u>	BRANCH: <u>AG</u>	
ORGANIZATION & LOCATION:    1100 <sup>th</sup> TASMG (WP37AA) Bldg E-4305 Aberdeen Proving Ground, Maryland 21010-5401		

WHO MAY APPLY:    **Open to all current traditional (M-DAY) Officers of the MDARNG in the rank of CPT (P) or MAJ.**

DESCRIPTION OF DUTIES:    The S-1 is responsible for ensuring Soldier personnel readiness is maintained through unit strength and maintenance, personnel service support, medical readiness, pay timeliness, discipline, community relations, personnel planes, awards and orders. The S-1 provides leadership, direction, supervision, and oversight of the administrative and personnel actions necessary to support unit missions and operations. The S-1 provides administrative and personnel services input to unit staff regarding administration and personnel issues for unit missions and assigned subordinate units.

REQUIRED QUALIFICATIONS:    Must be a commissioned officer in the grades of O-3 (promotable) through O-4. Must hold or be able to obtain a Secret security clearance. Must be basic branch qualified. Must be deployable. Must be able to obtain 42H00 within one year.

**SPECIAL INFORMATION**

Position is not gender restricted. Assignment limitations of NGR 600-100 apply.

**APPLICATION PROCEDURES**

Forward the documents  
listed below to:        HQ ADMRU / TASMG  
                                 BLDG. E-4305  
                                 ATTN: S1/ CW3 James Spencer  
                                 APG, MD 21010-5401

1. Military Resume (Biographical Summary) completed in accordance with NGR 600-100, Appendix H.
2. Three most current OERs.
3. ORB
4. Personnel Qualification Record (PQR).
5. DA Form 705 (APFT Scorecard) within 12 months of the board date.
6. Height-Weight Statement within 6 months of the board date. DA Form 5500-R/5501-R must be included if soldier exceeds authorized screening table weight of AR 600-9.
7. Optional applicant memorandum providing additional information to the president of the selection board not contained in the above listed documents.

**All applications will be screened without regard to ethnicity, religion, gender or national origin. Selection will be made on the basis of military education, skills and individual experience.**

Questions concerning this position vacancy announcement should be directed to:  
CW3 JAMES SPENCER 410 612-4184 or james.spencer7@us.army.mil